

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Delegation of Authority

FROM:

Chief, Policy Branch/PPG

EXTENSION

NO.

DATE

30 August 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/PPG

9/3/85

mlv

1 to 3: I believe the most significant things here are:

2.

3.

DD/P&M

9/3

1/3

D

4.

DD/OS.

3 SEP 1985

9/4

2

5.

6.

D/OS

13 SEP 1985

13 SEP 1985

R

7.

8.

9.

10.

11.

12.

13.

14.

15.

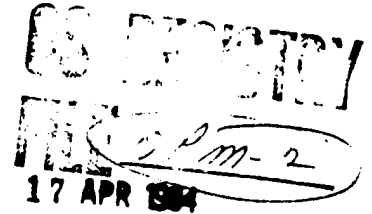
4-6 - Jim - I
requested DD/P&M
to do this

Page Denied

Next 6 Page(s) In Document Denied

ADMINISTRATIVE - INTERNAL USE ONLY

2 - 7



X JKN-2

MEMORANDUM FOR: Deputy Director of Security (PTAS)
Chief of Operations (PSI)
Deputy Director of Security (P&M)

FROM:

[Redacted]
Director of Security

STAT

SUBJECT:

Delegation of Authority (External Training Requests)

1. Effective immediately, I have delegated authority for the approval of external training requests costing up to \$700 to each functional Deputy Director. This delegation of authority rescinds an internal Office of Security policy which previously limited the approval of requests for external training up to \$300 to each Deputy Director.

2. In connection with this delegation of authority, all functional Deputy Directors will be responsible for insuring that sufficient training funds are available and that appropriate guidelines are followed regarding relevance of requested training to job duties. To ensure that these responsibilities are properly executed, all requests for external training will be fully coordinated with the Office of Security Budget Branch and the Security Education Group. It is emphasized that these requests should be appropriately processed and approved in advance of the actual training.

3. All requests for external training which exceed \$700 will require a recommendation from the appropriate Security Professional Sub-Group Panel and my approval.

**Distribution:**

Orig - Adse

1 - D/S

1 - OS Registry

① - PPG Chrono 1 - SEG

OS/P&M/PPG

(17 Apr 84)

OS 4 0872

STAT

11 APR 1984

Director of Security,

Bill

Delegation of Authority -Training

I have been advised by the Security Education Group that it has been our own internal policy to limit the authority of DD's in approving external training requests to three hundred dollars, (\$300.00). All requests above that level must be referred to the office of Security Professional Sub-Group Panel, and get the formal written approval of the Director of Security. It is emphasized that this restriction is self-imposed, and the requirement does not come from the Office of Training and Education, and there is certainly ~~is~~ nothing in the regulations on it. The minutes of 8 March 1984 reflect that it took the time of nine supergrades to approve [redacted] attendance at a Pentagon course costing \$561.09.

I recommend that the DD's be delegated the authority to approve external training requests up to \$700.00, along with the responsibility of making sure that sufficient training funds are available in PPG, and that appropriate SEG guidelines are being followed, in terms of job relationship. There is the following rationale in making this suggestion:

- * It comes within the letter and spirit of the attack on bureaucracy, as advocated by John McMahon, Harry Fitzwater, and Hank Mahoney.
- * I don't think that chain of command managers are going to abuse the system, and there are built-in checks and balances
- * In these days of inflation, \$300.00 does not buy much external training - little more than a high school typing course.
- * This is the age of computers, and it is in the self-interests of the office to provide backing to individuals who are willing to take the time to be better equipped to work requirements.
- * This is a busy office and managers have more important problems to address.

*RECOMMENDATION ABOVE
IS APPROVED*

*DIRECTOR OF SECURITY
11 APRIL 1984*

STAT

STAT

Page Denied

Next 2 Page(s) In Document Denied

9 MAY 1983

MEMORANDUM FOR: Deputy Director of Security (PSI)

OS REGISTRY

FROM:

Director of Security.

FILE OSM 2.7
Sec 2

SUBJECT: Delegation of Security Disapproval Authority

1. Effective immediately, I am delegating to you the authority to Security disapprove in those cases that are non-Staff or non-Staff-like in category, i.e.:

I will continue to exercise my authority to disapprove:

2. If in your judgment you believe that I should be the final adjudicative authority in a specific case under your cognizance, please feel free to bring it to my attention immediately. As Director of Security, I will remain the addressee of record for appeals internally and the focal point for those seeking due process in the Industrial arena (Security Access Approvals).

cc: DD/Security
DD/P&M
C/CD

Distribution:

Orig - Adse

1 - DD/Security

1 - PPG Chrono

1 - D/Security

1 - DD/P&M

OS/P&M/PPG/ :bc

① - OS Registry

1 - C/CD

(2 May 1983)

ADMINISTRATIVE - INTERNAL USE ONLY

OS 3 1182

Page Denied

Next 10 Page(s) In Document Denied